

Mathematics Society Council Minutes

February 5th, 2014

The meeting was called to order at 5:04pm. The following people were in attendance:

Voting Members:

Ty Rozak (VPO)
Lauren Hurley (Prez)
Nancy Yang (VPE)
Stephane Hamade (VPA)
Joshua Tsai (VPF)
Keegan Parker (First Year)
Tristan Parker (First Year)
Jeremy Roman (CS Rep)

Guests/ Non-Voting Members:

Marc Burns (CSC)
Bryan Coutts (CSC)
Joseph Chouinard

Ty nominated Josh as Speaker pro tempore, seconded by Tristan. It was passed

The minutes for the Dec 12th meeting were approved

Ty made his VPO report. He spoke on his policy changes and his work with Sean. The office is still a mess, considering further action.

Lauren and Ty made a space report. They talked about locker about incoming locker renovations.

Lauren and Ty made the Comfy Committee report. They are looking at how it will look after renovation. According to plan, everything will be done by Spring 2014. They also briefly mentioned the upcoming motion on the Vending Machine.

Ty made a report for the Office. They are working on changing the door locks to be based on fobs instead of keys to allow for better tracking and security.

Josh made a report that 225 dollars is missing from the office. He touched on the fob system mentioned by Ty; he also spoke on the budget.

Nancy made a report as VPE. She spoke about the upcoming Valentine's Day committee.

Lauren and Ty made a report for the CnD Management Board, about a new open position on the board after a member has recently resigned.

Ty nominated Bing Xu Hu to the open spot on the Cnd Management board. He was acclaimed to the position.

There was an open spot announced for the HLM committee, but due to lack of interest, it was left open.

Nancy Yang nominated herself for the open position on the President Advisory Committee. She was acclaimed.

Tristan Potter nominated himself for the open position on the Undergraduate Affairs Council. He was acclaimed.

A representative from MFSA presented their portion of the budget to be approved by council.

Josh had Books entry name changed to Textbooks.

Ty had R Tutorial, Supplies, and Elections/Club day entries were moved to other expenses.

Ty moved, with second from Josh to have Furniture slashed, since they could go through other resources. It was passed.

Ty moved, with second from Josh to have the Poker Tournament slashed since it broke FEDs policy. It was passed.

A representative of the CSC spoke on their portion of the budget. It was found to be the incorrect budget.

Ty spoke on the marketing aspect of the budget, since the directors were absent. It was passed.

Josh moved, with a second from Ty to add \$30 to the Bioinformatics club budget for Office Expenses. It was passed.

Jeremy moved to replace the old CSC budget with the correct one, it was seconded by Ty, and it was passed.

A representative of the CSC spoke on their portion of the new budget.

Ty moved to have the Components portion of the budget was removed, with second from Josh. It was passed, with recommendation to seek funding from CIF.

Ty moved two policy changes with a second from Tristan. The new policy files are attached.

Jeremy moved, with second from Josh to add the following at the bottom of Policy 4:
"This limit may be exceeded at the discretion of an executive."

Ty moved, with second from Lauren to amend the amendment to:

"This limit may be exceeded at the discretion of the Vice President Operations with approval from a second executive."

This amendment to the amendment was passed as friendly.

The amendment and policy changes were passed.

Ty moved to have MathSoc formally disapprove of Food Services keeping the Vending Machines in the Math Comfy Lounge (MC 3001). It was passed unanimously.

The meeting was adjourned at 5:50 pm.

Policy 3. Lounge and Hallway Bookings

The lounges, MC 3001, MC 3002, and the hallway outside the lounges may be booked by any organizations in group A under University Policy 15, any group in class B, C or D with the approval of the Executive Board, and any group in class E with the approval of Council.

3.1 Booking Times

The C&D lounge (MC 3002) may be booked between the following hours:

1. C&D Closing to 2:00 am -- Monday to Friday;
2. 8:00 am to 2:00 am -- Saturday and Sunday;
3. Any time at the discretion of the Executive Board.

The Comfy lounge (MC 3001) may be booked between the following hours:

1. 6:00 pm to 2:00 am -- Monday to Friday;
2. 8:00 am to 2:00am -- Saturday and Sunday;
3. Any time at the discretion of the Executive Board.

The hallway may be booked between the following hours:

1. 9:00 am to 5:00 pm -- Monday to Friday;
2. Any time at the discretion of the Executive Board.

Only one lounge or hallway spot may be booked by the same organization at one time, except under special circumstances, at the discretion of the Executive Board.

3.2 Booking Procedures

An online booking request should be completed in its entirety by a representative of the organization making the booking. The request must be made at least 48 hours before the start of the event.

The booked space shall be cleaned after use. The organization completing the booking shall be held responsible for any damage, caused directly or indirectly by their occupation of the space. If the space is not cleaned or damage occurs, the organization will be charged for any costs incurred. Additionally, the booking rights of the organization, at the discretion of the Executive Board, may be suspended for up to four (4) months following the incident.

For organizations that are not affiliated with MathSoc, the Comfy Lounge or the Math CnD may be booked 3 times per term and the 3rd Floor Hallway may be booked 5 times per term. These limits may be waived at the discretion of the Vice President, Operations and one other member of the Executive Board

If the booking organization is not present in the space 30 minutes after the start of the booking time, their booking for that day shall be considered withdrawn and a warning will be issued. If the same organization is late again during that term, their right to book space, at the discretion of the Executive Board, may be suspended for up to four (4) months following the incident.

Policy 4. Equipment Bookings

Any piece of equipment in the following list, or any other available equipment, may be booked by any organizations in group A under University Policy 15, any group in class B, C or D with the approval of the Executive Board, and any group in class E with the approval of Council.

- Projector (and Projector Screen)
- Speakers
- Karaoke Machine
- Popcorn Machine
- Cotton Candy Machine

4.1 Booking Procedures

An online booking request should be completed in its entirety by a representative of the organization making the booking. Any organization not affiliated with MathSoc will also be required to entrust the Executive Board with a \$50 security deposit. The request and the deposit drop off must be made at least 48 hours before the start of the event

This security deposit will be returned to the borrower upon return of all the equipment except in the following cases:

1. If there is damage to any equipment that would cause it to not function properly. Should this be the case, the booking organization will be responsible for reimbursing MathSoc for the full cost of the item.
2. If the equipment is not returned properly and fully cleaned, at the discretion of the Executive Board. In the case of MathSoc clubs, who do not pay a deposit, a \$50 cleaning fee will be charged.

The borrower agrees to be solely responsible for any damage to the equipment or any fees or costs incurred in its use.

For organizations that are not affiliated with MathSoc, any equipment, collectively, may be booked 5 times per term. (i.e. All pieces of equipment share the same allowed use count for the term). This limit may be waived at the discretion of the Vice President, Operations and one other member of the Executive Board