

Business and Dining Etiquette

Approximately 50% of all business transactions are finalized over a meal. A business that offers etiquette training to its staff is investing in and developing its most important resources – its people.

Whether your meeting is for a sale, building client relationships, a job or a promotion, your dining etiquette is a visual sign of your professional manner and speaks volumes about your competencies and personal style. Send the right messages by learning easy to remember and easy to use dining rules.



1. MEETING, GREETING AND ROLES

Learn your role at a business meal. Are you the guest or the host? Discover:

- Greeting essentials
- How to make the perfect introductions that make a lasting impression
- How to avoid the 5 biggest dining mistakes
- Have all your questions answered:
What should I order? Should I order a drink? And more



2. DINING AND MAKING CONVERSATION

40% of all adults have social anxiety, and 75% of them experience anxiety at a meeting with strangers: sitting through a 2 hour business meal can be nerve-wracking but it doesn't have to be. Learn:

- Table settings and eating styles
- Do's and Don'ts of dining
- The pitfalls that kill the sales every time



3. THE LASTING IMPRESSION

Table manners play an important part in making a favourable impression. Understand:

- Who pays the bill? How much should you tip?
- Follow-up: when to call, write or e-mail your thank you
- Be memorable: Tips and strategies for personal branding and presentation



BENEFITS TO YOU

- Stay focused and enjoy your business meals instead of worrying about your table manners detailed practical strategies, tips and techniques
- Create lasting positive impressions that influence your business outcomes every time
- Engage in high quality training and development that delivers detailed, practical strategies, tips, techniques and best and next practices
- Enjoy a fun, highly interactive session with your colleagues

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5 courses! Soup, Salad, Pasta, Main Dish and Dessert!
Thursday March 12, 2009, SCH, Festival Room
5:30pm – 9:30pm
Cost- \$25.00- Math, \$35.00- Non Math,
Get your ticket now from the Math Soc Office!